HARBOUR CENTRE DEVELOPMENT LIMITED
海港企業有限公司

(Incorporated in Hong Kong with limited liability)
（於香港註冊成立的有限公司）
(Stock Code 股份代號：51)

EMAIL ADDRESS FORM 電郵地址表格

To: **Harbour Centre Development Limited** (the "Company")
(Stock Code: 51)
c/o Tricor Tengis Limited (the "Share Registrar")
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致： **海港企業有限公司**（「本公司」）
（股份代號：51）
由卓佳登捷時有限公司（「股份過戶登記處」）代收
香港夏慤道16號
遠東金融中心17樓

By completing and submitting this form, I/we hereby provide my/our email address for receipt of (i) notifications of the publication of the corporate communications of the Company (the "Corporate Communications" [6]) on the Company's website, (ii) all future Actionable Corporate Communications[7] of the Company (the "Actionable Corporate Communications") in electronic form and (iii) any other applicable documents or information of the Company via electronic dissemination:
本人／吾等填妥並提交本表格，欲透過以下電郵地址，以收取以電子形式發送的 (i) 本公司的公司通訊（「公司通訊」[6]）已在本公司網站刊發之通知、(ii) 本公司日後所有可供採取行動的公司通訊[7]（「可供採取行動的公司通訊」）電子版及 (iii) 其他任何適用的文件或資訊：

Email Address 電郵地址:

*(Please use **BLOCK CAPITAL**. If no email address is provided or the email address provided is not functional (where the system-generated "non-delivery message" is received), (i) a notification of the publication of the Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications will be sent to you by post at your address as appears in the Company's register of members.)*
*（請用**正楷**填寫。如　閣下未有提供電郵地址或所提供的電郵地址無效（即收到系統生成的「發送失敗訊息」），則會按　閣下在本公司股東名冊上所示之地址向　閣下郵寄 (i) 公司通訊已在本公司網站刊發的通知及 (ii) 可供採取行動的公司通訊。）*

Name(s) of Shareholder(s) **股東姓名**	**Signature** **簽署**
Please use BLOCK CAPITAL 請用正楷填寫	
Contact telephone number **聯絡電話號碼**	**Date** **日期**

Notes 附註：

1. By completing and submitting this form, you have consented to receiving the Actionable Corporate Communications and any other applicable documents electronically.
閣下填妥並提交本表格，即表示　閣下已同意以電子形式接收可供採取行動的公司通訊和任何其它適用文件。
2. The above instruction will apply to all future Corporate Communications and Actionable Corporate Communications to be sent to Shareholders until you notify the Company otherwise, by giving the Company c/o the Share Registrar reasonable prior notice in writing or by email to harbourcentre-ecom@vistra.com.
上述指示適用於日後向股東發送之所有公司通訊和可供採取行動的公司通訊，直至　閣下以書面或經電郵 harbourcentre-ecom@vistra.com 向本公司（均由股份過戶登記處代收）發出合理時間的事先通知，作出其它指示為止。
3. If you provide more than one email address by email, this form and/or other means, only the latest email address provided will be registered.
如　閣下通過電郵、本表格及／或其他方式提供多於一個電郵地址，則只有　閣下最後提供之電郵地址會被登記採用。
4. If your shares are held in joint names, the Shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid.
如　閣下的股份屬聯名持有，則聯名持有相關股份的股東在本公司股東名冊上名列首位者簽署本表格方為有效。
5. For the avoidance of doubt, we do not accept any special instructions written on this form.
為免出現疑問，任何在本表格上手寫的額外指示將不予處理。
6. "Corporate Communications" refer to annual/interim reports, notices, circulars, proxy forms of the Company, including any "Corporate Communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.
「公司通訊」指本公司的年報／中期報告書、通告、通函、代表委任表格（包括《香港聯合交易所有限公司證券上市規則》所界定的任何「公司通訊」）。
7. "Actionable Corporate Communications" refer to any corporate communication from the Company that seeks instructions from Shareholders on how they wish to exercise their rights or make an election as Shareholders of the Company. For the avoidance of doubt, notices of general meetings and proxy forms are not regarded as Actionable Corporate Communications.
「可供採取行動的公司通訊」指本公司任何涉及要求股東指示其作為本公司股東擬如何行使其權利或作出選擇之公司通訊。為免出現疑問，股東大會通告及代表委任表格不被視為可供採取行動的公司通訊。

Personal Information Collection Statement
收集個人資料聲明

Your supply of your name(s) and other personal data is on a voluntary basis for the purpose of processing your instructions as stated in this form for receiving the Corporate Communications (the "Purposes"). We may transfer such data provided by you to our Share Registrar and agent(s) for the Purposes or such other parties who are authorised by law to request the information. The data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of the relevant personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486 of the laws of Hong Kong) and any such request should be made in writing to the Personal Data Privacy Officer of Tricor Tengis Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.
閣下提供姓名及其它個人資料乃屬自願性質，以便處理在本表格上所述有關收取公司通訊的指示(「該等用途」)。本公司可能就該等用途將 閣下提供的有關資料轉交本公司的股份過戶登記處及代理人，或其他獲法例授權索取有關資料的人士。 資料會被保留一段時間，以便本公司進行核實及記錄。 閣下有權按照香港法例第486章《個人資料（私隱）條例》的條文要求查閱及／或更正相關個人資料。而任何有關要求均須以書面方式向卓佳登捷時有限公司的個人資料私隱主任提出，地址為香港夏慤道16號遠東金融中心17樓。

Please cut and stick the mailing label (on the right)
on the envelope to return this form to us.
No postage stamp is required for local mailing.
寄回此表格時，
請將右方的郵寄標籤剪貼於信封上。
如在本港投寄，無需貼上郵票。

Mailing Label 郵寄標籤

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼 10 GPO
Hong Kong 香港
Harbour Centre Development Limited 海港企業有限公司 (51)